



## Concordia Student Union – Council of Representatives

**CSU Regular Council Meeting – Agenda**  
**Wednesday, November 14<sup>th</sup>, 2018**  
**MB-5.215, 18h30, S.G.W. Campus**

**1. Call to Order**

**2. Roll Call**

**3. Approval of the Agenda**

**4. Consent Agenda**

- a) Approval of Previous Minutes
- b) Chairperson's Report
- c) Reports from Committees
- d) Executive Reports
- e) CSU Student Status Check

**5. Grievance Response**

**6. CSU Legal Bills**

**7. Presentation & Guest Speakers**

- a) WUSC Concordia
- b) Woodnote Update

**8. Appointments**

- a) Judicial Board (closed)
- b) Loyola Committee (2 seats)
- c) Clubs & Space Committee (1 seat)
- d) CCSL



## Concordia Student Union – Council of Representatives

### **9. New Business – Substantive**

- a) CSU Council Staff
- b) Reggies Renovation
- c) Fee Levy Referendum Question
- d) Fall Reading Week
- e) Daycare Play Area Renovations
- f) Policy Committee Report & Annex A edits
- g) General Coordinator Report
- h) Internal Coordinator Report

### **10. Returning Business**

- a) Audited Financial Statements
- b) Public Commemorations
- c) Council Food Options
- d) Referendum Committee
- e) Discussion on measures to resolve conflicts on CSU clubs

### **11. New Business – Informational**

### **12. Question Period & Business Arising**

### **13. Announcements**

### **14. Adjournment**



## Concordia Student Union – Council of Representatives

### **CSU Regular Council Meeting – Minutes Wednesday, November 14<sup>th</sup>, 2018 MB-5.215, 18h30, S.G.W. Campus**

#### **1. CALL TO ORDER**

Meeting is called to order at 18h40.

*We would like to begin by acknowledging that Concordia University is located on unceded Indigenous lands. The Kanien'kehá:ka(Ga-niyen-gé-haa-ga) Nation is recognized as the custodians of the lands and waters on which we gather today. Tiohtiá:ke(jo-jya-gé)/Montreal is historically known as a gathering place for many First Nations. Today, it is home to a diverse population of Indigenous and other peoples. We respect the continued connections with the past, present, and future in our ongoing relationships with Indigenous and other peoples within the Montreal community.*

#### **2. ROLL CALL**

Council Chairperson: *Caitlin Robinson*

Council Minute Keeper (Interim): *Caitlin Robinson*

Executives present for the meeting were *Sophie Hough-Martin* (General Coordinator), *Mikaela Clark-Gardner* (Internal & Clubs Coordinator), *John Hutton* (Finance Coordinator), *Michele Sandiford* (Student Life Coordinator) and *Alexis Searcy* (Loyola Coordinator), *Princess Somefun* (Internal & Clubs Coordinator) and *Camille Thompson-Marchand* (External & Mobilization Coordinator).

Executive absent for the meeting were: *Akira De Carlos* (Sustainability Coordinator).

Councillors present for the meeting were *Sophie Beauchamp-Lizotte* (Arts & Science), *Margot Berner* (Arts & Science), *Rowan Gaudet* (Arts & Science), *Hilal Ghanem* (Arts & Science), *Jarrad Haas* (Fine Arts), *Sami Al-Hanbali* (Arts & Science), *James Hanna* (ENCS), *Marlène Iradakunda* (Arts & Science), *Christopher Kalafitidis* (Arts & Science), *Paige Keleher* (Arts & Science), *Caleb Owusu-Acheaw* (Arts & Science), *Patrick Quinn* (Arts & Science) and *Peter Zhuang* (Fine Arts).

Councillors absent for the meeting were *Jad Faraj Abi Semaan* (Arts & Science), *Rory Blaisdell* (JMSB), *Samantha Candido* (Arts & Science), *David Ferraria* (ENCS), *Sally Younis* (ENCS) and *Zoe Zeitouni* (Arts & Science).

**Jarrad Haas** moves to excuse **Samantha Candido**, **Rory Blaisdell**, **Camille Thompson-Marchand**, **Akira De Carlos** and **Princess Somefun** from this meeting.  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries unanimously.*



## Concordia Student Union – Council of Representatives

### 3. APPROVAL OF THE AGENDA

**Caleb Owusu-Acheaw** moves to approve the agenda and all items under 4. *Consent Agenda*.  
Seconded by **Jarrad Haas**.

*Motion carries unanimously.*

### 4. CONSENT AGENDA

#### a) Approval of Previous Minutes

*Approved via unanimous consent.*

#### b) Chairperson's Report

*Approved via unanimous consent.*

#### c) Reports from Committees

*Approved via unanimous consent.*

#### d) Executive Reports

*Approved via unanimous consent.*

#### e) CSU Student Status Check

*Approved via unanimous consent.*

### 5. GRIEVANCE RESPONSE

**Sophie Hough-Martin** moves to enter closed session.  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries unanimously.*

*Meeting enters closed session at 18h44.*

### 6. CSU LEGAL BILLS

**Patrick Quinn** moves to enter open session.  
Seconded by **Rowan Gaudet**.

*Motion carries unanimously.*



## Concordia Student Union – Council of Representatives

### 7. PRESENTATION & GUEST SPEAKERS

#### a) WUSC Concordia

**Andrea Gauthier** gives a presentation on the World University Service of Canada (WUSC) Concordia.

#### b) Woodnote Update

**Laurent Lévesque** gives a presentation on the Woodnote Housing Cooperative.

**Sophie Hough-Martin:** BE IT RESOLVED THAT the CSU approve the updated term sheet for the Woodnote Housing Cooperative, effective as of today, November 14th, 2018.

Seconded by **Caleb Owusu-Acheaw.**

#### VOTE

For: 11

Opposed: 0

Abstentions: 0

*Motion carries.*

### 8. APPOINTMENTS

#### a) Judicial Board

**Camille Thompson-Marchand** moves to enter closed session.

Seconded by **Caleb Owusu-Acheaw.**

*Meeting enters closed session at 21h12.*

*Interviews are conducted with candidates Joshua Belfer, Cassandra D'errico, Kiana Soria Dodson, Cinthia Gonzales and Yuan-Hang Sun,.*

**Paige Keleher** moves to appoint **Kiana Soria Dodson, Cinthia Gonzales** and **Cassandra D'errico** to the Judicial Board.

Seconded by **Sophie Hough-Martin.**

*Motion carries.*

**Sophie Hough-Martin** moves to enter open session.

Seconded by **Camille Thompson-Marchand.**

*Meeting enters open session at 22h04.*



## Concordia Student Union – Council of Representatives

Margot moves to ratify the minutes of closed session  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries unanimously.*

### **b) Loyola Committee (2 seats)**

**James Hanna** moves to table the Standing Committee appointments until after the by-elections.  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries unanimously.*

### **c) Clubs & Space Committee (1 seat)**

*Tabled until after the CSU's by-elections.*

### **d) CCSL**

**Michele Sandiford:** Currently there are no open seats on the Concordia Council for Student Life (CCSL). Half of the seats go to students and half to the administration. This does not happen often except on CCSL, which is critical as the CSU councillors on the committee have not been attending. Students-at-large are showing up though. I would like to remind that people attend these meetings because students have a vote and that is meaningful. The Housing and Job Bank (HoJo) funding is coming up for discussion. The three (3) councillors on CCSL are **Jad Faraj Abi Semaan**, **David Ferraria** and **Paige Keleher**. I would like to know whether they would like to give up their seat.

**Paige Keleher:** I would like to see what could be done. The issue with not attending, it is getting the emails too late.

**Michele Sandiford:** I will ask Sabrina to send out the pre-set dates.

## **9. NEW BUSINESS – SUBSTANTIVE**

### **a) CSU Council Staff**

**Sophie Hough-Martin:** The Minute-Keeper is not here and has not been here for several meetings. I will not propose anything but if Council wants a Minute-Keeper then something should probably be done.

**James Hanna** moves to enter closed session.  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries unanimously.*

*Meeting enters closed session at 22h10.*



## Concordia Student Union – Council of Representatives

**James Hanna** moves to immediately dismiss the Minute-Keeper and initiate call outs for new one.  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries.*

**Sophie Hough-Martin** moves to notwithstanding Standing Regulation 10 which states that “All applicants for the position of Chairperson and Minute Keeper shall have an opportunity to speak at the meeting at which their candidacy is to be considered” and have the hiring go through the Appointments Committee.

Seconded by **Caleb Owusu-Acheaw**.

*Motion carries.*

**James Hanna** moves to enter open session.  
Seconded by **Caleb Owusu-Acheaw**.

*Motion carries.*

*Meeting enters open session at 22h16.*

**Caleb Owusu-Acheaw** questions whether the Chairperson will be paid extra for taking the minutes in the absence of the Minute Keeper.

**Rowan Gaudet:** This could be brought up next council.

**Michele Sandiford** moves to have a ten (10)-minute recess.

*Meeting enters recess at 22h17.*

### **b) Reggies Renovation**

*Meeting reconvenes at 22h28.*

**John Hutton:**

**WHEREAS** The Concordia Student Union leases space in the Hall building to Reggies Solidarity Cooperative;

**WHEREAS** the space has required some renovations and repairs to make the business more appealing and of higher quality to the students that use it;

**BE IT RESOLVED THAT** the CSU Council authorize the use of the Student Space, Accessible Education, and Legal Contingency (SSAELC) Fund to cover the expenses of these upgrades and repairs, estimated at \$10,466.32.

Seconded by **Caleb Owusu-Acheaw**.



## Concordia Student Union – Council of Representatives

**John Hutton:** Reggies has needed a number of repairs and upgrades including seats and light fixtures, TV, projectors to make space more enjoyable. This is a good use of SSAELC fund and I encourage students to vote in favour. Most items have been ordered but some work still needs to be done.

**VOTE**

For: 8

Opposed: 0

Abstentions: 0

*Motion carries.*

### c) Fee Levy Referendum Question

**John Hutton:**

**WHEREAS** in the winter 2017 CSU elections, a fee levy referendum was passed which reduced the fee levies of the Advocacy Service and the Clubs departments, and

**WHEREAS** following this reduction in fee revenues, these departments saw an increase in student demand, placing them in a position of structural deficit, and

**WHEREAS** the CSU Operations fund has faces increasing pressures as costs increase and a number of necessary capital projects are budgeted, and

**WHEREAS** these expenses have put the CSU in a position where negative cash flow is an issue which must be resolved, and

**WHEREAS** the Student Space, Accessible Education, and Legal Contingency Fund has generated large surpluses year after year and has built up beyond \$10 million, and

**WHEREAS** re-structuring the CSU fee levy to reduce the SSAELC Fund's per-credit fee while increasing the clubs, operations, and advocacy service fee can solve the deficit and cash flow problems without either raising fees for students or preventing the SSAELC Fund from continuing to accumulate surpluses,

**BE IT RESOLVED THAT** the following question be put to referendum in the Fall 2018 CSU by-elections:

*Do you support the following changes to the per-credit fees of the Concordia Student Union?*

| Fee Type      | 2018-2019 fees | Change   | 2019-2020 fees |
|---------------|----------------|----------|----------------|
| CSU Operating | \$2.11         | \$ +0.20 | \$2.31         |
| HOJO          | \$0.24         |          | \$0.24         |
| Advocacy      | \$0.24         | \$ +0.06 | \$ 0.30        |
| LIC           | \$0.17         |          | \$0.17         |





## Concordia Student Union – Council of Representatives

|  |                |            |               |
|--|----------------|------------|---------------|
| Student Space,<br>Accessible Education,<br>& Legal Contingency<br>Fund | \$0.75         | -\$0.36    | \$0.39        |
| CLUBS  | \$0.20         | \$ +0.10   | \$0.30        |
| <b>Total</b>   | <b>\$ 3.71</b> | <b>\$-</b> | <b>\$3.71</b> |

Second by **Caleb Owusu-Acheaw**.

**John Hutton:** The CSU has five (5) budgets due to restricted fund accounting. The levies attached to advocacy and clubs are insufficient to pay for the standard annual operations of these departments. If we want to continue to keep the same level of service, we have to either increase revenue or decrease services. Clubs are \$70 000 in deficit. If we do not increase fees but increase service levels, we could run out of cash during summer. The CSU has been put in position where capital projects need to happen like renewing printers, CSM contract to develop client service management for HoJo and the CSU’s website. There was a bad decision made by the CSU Executive two years ago to decrease fee levies. This is the safest way to go about things because it does not increase student fees. Even after the change, it will still grow by \$250 000 year. This will solve cash flow but not jeopardize clubs funding and it should be an easy referendum question to pass. If this does not succeed and we cannot increase cash flow we will be put in a tough position by the end of the year. This is the least risky path and what is in the interest of the union.

**James Hanna:** Iterates concerns they had during the Policy Committee meeting. The fund sits around \$10 million and our investments are not doing well. I am fine with the increase to clubs fee levy but not fine with the decrease to the SSAELC. The decrease to the SSAELC fund will mean it will barely grow at all and barely keep up with inflation. In future years it will reach a point where inflation will be larger than the amount being put in. We will just be shoving the problem down the line. This poses a direct financial issue for future CSU Councils as they will have less money to fund other crucial CSU services. I am in favour of dividing the question.

**Camille Thompson-Marchand:** The goal of the CSU is not to collect money for the sake of collecting money. It is our job to give services and opportunities to students to do what they want with clubs.

**Princess Somefun:** Points out that the CSU has a stock broker and although they were not invited to give a statement, we have the audited report and if we want to talk more about dividends, maybe invite the broke.

**John Hutton:** Explains the SSAELC fund and the actuals numbers for SAELC. In 2015 the CSU created the most recent investment policy to have a sustainable screening of investments. The fund will be generating 1 to 1.5% per year after the change.

**James Hanna:** Explains inflation. In effect the clubs budget will increase. If we are keeping at a 2.5% net growth, the account will barely keep up with inflation. I am not comfortable with that small of an



## Concordia Student Union – Council of Representatives

amount of growth. It is a good idea to check with the stock broker. We should not be pillaging student fund but inviting them to get dividends and fund other student activities.

**Caleb Owusu-Acheaw:** Student unions are not supposed to make a profit in terms of dividends. The fact is that **John** and the Executive are acknowledging this and addressing the cash flow problem. I am proud that they are doing this and not putting the burden on future Executives. The CSU Executive wants to absorb the cost by not making students pay more. Restructuring the program is fair and very risk adverse.

**Sophie Hough-Martin** calls the question.  
Seconded by **Margot Berner**.

### **VOTE**

For: 10  
Opposed: 2  
Abstentions: 0

*Question is called.*

### **VOTE**

For: 8  
Opposed: 1  
Abstentions: 1 (**Peter**)

*Motion carries.*

## **d) Fall Reading Week**

### **Sophie Hough-Martin:**

**WHEREAS** Concordia University conducted a Student Health & Wellness Review that was published on November 8<sup>th</sup>, 2018;

**WHEREAS** one of the priorities and recommendations within the Review was that Concordia implement a Fall Reading Week to support better health & wellness amongst its students;

**BE IT RESOLVED** that the CSU support and advocate for the implementation of a Fall Reading Week at Concordia University.

Second by **Caleb Owusu-Acheaw**.

**Sophie Hough-Martin:** This is self-explanatory and something that we can all agree on. The Fall semester is hectic and crazy and this is a great way of supporting students health and wellness. It was discussed at academic caucus and we feel strongly about bringing it to Senate.

**Caleb Owusu-Acheaw:** What is the game plan in making sure this happens?



## Concordia Student Union – Council of Representatives

**Sophie Hough-Martin:** The university can do a slow build to this once implemented to increase the number of days off. We can come up with a plan and strategy for next the next amount of years to get to the full week. This is to suggest an easy preventative measure as universities who have implemented it did it after a series of suicides. This prevents senseless loss.

**James Hanna:** I am in favour of a Fall reading week and have brought it up for awhile.

### **VOTE**

For: 13

Opposed: 0

Abstentions: 0

*Motion carries.*

### **e) Daycare Play Area Renovations**

#### **Sophie Hough-Martin:**

**WHEREAS** on October 23rd, 2018, the Board of Directors of the CSU Daycare and Nursery approved the recommended quote from Les Constructions H2D Inc. for the renovation of the Daycare play area;

**BE IT RESOLVED** that the CSU Council approve the amount of \$216,153.00 from the SSAELC Fund for the construction of the CSU Daycare and Nursery Outdoor Play Area.

Seconded by **Margot Berner.**

**Sophie Hough-Martin:** Right now the outdoor play area is not child safe and using the SSAELC fund for student space is a great way to make it so. The plans are great and I submitted many documents including architectural plans.

### **VOTE**

For: 12

Opposed: 0

Abstentions: 1 (**Peter**)

*Motion carries.*

### **f) Policy Committee Report & Annex A Edits**

**Mikaela Clark-Gardner:** There was an increase in bursaries from 30 to 35 and an increase in the amount from \$500 to \$650. The last time these were upgraded was 2008. We can approve everything next council meeting.

### **g) General Coordinator Report**



## Concordia Student Union – Council of Representatives

**Sophie Hough-Martin:** A complaint was received against a member of the board from the CNESST for psychological harassment, which has been forwarded to the General Manager. This will be handled privately and confidentially.

### **h) Internal & Clubs Coordinator Report**

**James Hanna:** I would like to make few notes about inappropriate actions contained in the report. The Internal Coordinator has been having meetings with the Sexual Assault Resource Centre (SARC) and the Dean of Students with regard to changing the rules regarding training after an alternation they had. This is a giant conflict of interest as the Executive is involved in a dispute and they are trying to change the rules surrounding this dispute. It is concerning that they are mentioning consequences for not completing training. This is regarding a direct accusation and it was brought up in an article in The Link. This is using a position of power to change the rules for a person they are having dispute with.

**Princess Somefun:** To quote the report mentioned, the Coordinator is having meetings because SARC is the one who offers the training. I may have been involved in a dispute but I am not speaking on behalf of myself as other people will come after me in this position. The report explained that an incident took place and an Executive report is to explain what they are doing with their time. Not once was there any sort of indication about changing rules. The CSU should look into establishing an anti-harassment policy and we are holding Council and the Executive accountable. The report also quotes Chapter 2, Section 1 of Standing Regulations. It does not point fingers or name names. It mentioned the event that happened and where we can move on from there.

**Margot Berner** moves to approve the Internal & Clubs Coordinator's report.  
Seconded by **Jarrad Haas**.

**Margot Berner:** The Executive has to talk to SARC and the Dean of Students about sexual harassment policies because there is a bill coming out that is going to mean that if we do not have a policy we will no longer have accreditation.

#### **VOTE**

For: 7

Opposed: 0

Abstentions: 2 (**Caleb, James**)

*Motion carries.*

## **10. RETURNING BUSINESS**

### **a) Audited Financial Statements**

**John Hutton:**

**WHEREAS** an auditors opinion on the state of the CSU's finances for the fiscal year 2017-18 has been produced by Deloitte LLP;



## Concordia Student Union – Council of Representatives

**WHEREAS** the auditor’s report was produced in accordance with accounting standards and found that the CSU’s finances are presented accurately and completely;

**BE IT RESOLVED THAT** the CSU Council accepts the report by Deloitte LLP on the non-consolidated financial statements of the Concordia Student Union;

**BE IT FURTHER RESOLVED THAT** the audited financial statements be posted on the CSU website.

Seconded by **Caleb Owusu-Acheaw**.

**John Hutton:** I gave a presentation last meeting and invite questions. Deloitte investigated all receipts, took stock of the CSU’s assets and liabilities. Accept that they did work properly.

### **VOTE**

For: 9

Opposed: 0

Abstentions: 1

*Motion carries.*

**John Hutton** moves to approve all three (3) documents.

Seconded by **James Hanna**.

*Motion is carried unanimously.*

### **b) Public Commemorations**

**James Hanna** moves to table this point to the next regular meeting.

Seconded by **Caleb Owusu-Acheaw**.

*Motion carries unanimously.*

### **c) Council Food Options**

*Nothing to discuss.*

### **d) Referendum Committee**

*Nothing to discuss.*

### **e) Discussion on measures to resolve conflicts on CSU clubs**

**Peter Zhuang:** I am being harassed and bullied and am hoping something can be done by the CSU Executive.

**Sophie Hough-Martin:** I do not understand what is being sent to Policy Committee.



## Concordia Student Union – Council of Representatives

**Princess Somefun:** When it comes to interpersonal conflict with clubs I do my best to mediate but that means that all parties have to feel comfortable to come to the table and that has not been the case. I do not think it is the role of Council or the Executive to micromanage clubs. I have been in meetings regarding this issue and mediation still on table. I have made myself available to all parties involved. The Dean of Students is involved. I want Council to really think about whether they should be getting involved in a club's interpersonal situation when not all parties are coming to the table to have a conversation. The administration is also involved and this should not be discussed on a Council level.

**James Hanna:** This gets back to a few things discussed on Policy Committee - we passed things about the Judicial Board, and a proposal was approved that there should be a list of procedures and what the Judicial Board deals with. This could be beneficial to say to clubs on the clubs page. After the website is fixed, the CSU should put information about what to do if there is a conflict or someone being bullied or harassed and what are the steps you need to take. This is something the CSU could do without fearing that they are overstepping their bounds.

**Peter Zhuang:** This is not an interpersonal issue and I do not know why the CSU keeps saying it is. I do not understand why the CSU cannot intervene. There is no point of going into mediation if the CSU can put this into a policy. The CSU is here to protect students and represent students and this is why this should go to Policy Committee. This needs to be dealt with by the CSU.

**Princess Somefun:** Currently, the CSU does not have an anti-harassment policy though all clubs have to abide by the Safer Spaces policy. When you look at a template for creating a club, this policy is included. If and when a time comes that a club is violating a part of constitution, with my role, you are gone and that is an evaluation that I have made several times. This conflict being brought to the forefront is not the first conflict I have had to help a club mediate and I feel like there is a conflict of interest at hand and an abuse of power.

**Margot Berner** moves to extend the meeting by five (5) minutes.  
Seconded by **Michele Sandiford**.

*Motion carries unanimously.*

### 11. NEW BUSINESS – INFORMATIONAL

*Nothing to discuss.*

### 12. QUESTION PERIOD & BUSINESS ARISING

**Margot Berner** moves to appoint **Sophie Beauchamp-Lizotte** as a Signing Officer.  
Seconded by **Paige Keleher**.

**Margot Berner:** **Sophie** is extremely competent, has an eye for detail, and is willing to sit down for a chunk of time to be reasonable about signing off on something. They are exceedingly qualified and very nice.



## Concordia Student Union – Council of Representatives

**Sophie Beauchamp-Lizotte:** I have experience working in different organizations, have been a project manager and coordinator and dealt with budgets on campus. I have integrity.

### **VOTE**

For: 8

Opposed: 0

Abstentions: 2 (**Sophie BL, Peter**)

*Motion carries.*

### **13. ANNOUNCEMENTS**

*Nothing to discuss.*

### **14. ADJOURNMENT**

**Jarrad Haas** moves to adjourn.

Seconded by **Margot Berner**.

*Carries unanimously.*

*Meeting is adjourned at 23h32.*