

Non-consolidated financial statements of

**CONCORDIA STUDENT UNION –
SYNDICAT DES ÉTUDIANTS ET
ÉTUDIANTES DE CONCORDIA**

(previously Concordia Student Union –
Union Étudiante de Concordia)

May 31, 2014

**CONCORDIA STUDENT UNION –
SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE
CONCORDIA**

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Independent auditor's report

To the Members of
Concordia Student Union – Syndicat des Étudiants et Étudiantes de Concordia

We have audited the accompanying non-consolidated financial statements of Concordia Student Union – Syndicat des Étudiants et Étudiantes de Concordia (the “Union”), which comprise the non-consolidated balance sheet as at May 31, 2014 and the non-consolidated statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Non-Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these non-consolidated financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of non-consolidated financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these non-consolidated financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the non-consolidated financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the non-consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the non-consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the non-consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the non-consolidated financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

The financial statements of Gestion Cusacorp Ltée – Cusacorp Management Ltd. have not been audited. Therefore, since this investment is accounted for using the equity method, we were not able to determine whether any adjustments might be necessary to operations and cash flows for the years ended May 31, 2014 and May 31, 2013, investment as at May 31, 2014 and May 31, 2013 and net assets as at April 1, 2013 and 2014 and as at May 31, 2014 and May 31, 2013. Our audit opinion on the non-consolidated financial statements for the year ended May 31, 2013 was modified accordingly because of the effects of this limitation in scope.

Qualified Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the non-consolidated financial statements present fairly, in all material respects, the financial position of the Concordia Student Union – Syndicat des Étudiants et Étudiantes de Concordia as at May 31, 2014 and the results of its operations and its cash flows for the year ended May 31, 2014 in accordance with Canadian accounting standards for not-for-profit organizations.

November 27, 2014

¹ CPA auditor, CA, public accountancy permit No. A112643

**CONCORDIA STUDENT UNION –
SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE
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Non-consolidated statement of operations

Year ended May 31, 2014

	2014			
	Student Center Fund	Student Space, Accessible Education, and Legal Contingency Fund	General Fund	Total
	\$	\$	\$	\$
Revenue				
Student membership fees	-	-	1,692,352	1,692,352
Student Space fees	-	1,070,525	-	1,070,525
Health and dental plan fees	-	-	3,177,666	3,177,666
	-	1,070,525	4,870,018	5,940,543
Expenses				
Administrative	-	-	2,319,822	2,319,822
Financial	-	-	2,781	2,781
Amortization of capital assets	25,136	-	88,159	113,295
Health plan premiums	-	-	2,956,325	2,956,325
Other expenses	23,326	-	-	23,326
	48,462	-	5,367,087	5,415,549
	(48,462)	1,070,525	(497,069)	524,994
Other revenues	161,642	7,127	165,276	334,045
Excess (deficiency) of revenue over expenses	113,180	1,077,652	(331,793)	859,039

**CONCORDIA STUDENT UNION –
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Non-consolidated statement of operations

Year ended May 31, 2013

	2013			Total
	Student Center Fund	Student Space, Accessible Education, and Legal Contingency Fund	General Fund	
	\$	\$	\$	\$
Revenue				
Student membership fees	-	-	1,671,555	1,671,555
Student Space fees	-	1,066,582	-	1,066,582
Health and dental plan fees	-	-	3,225,009	3,225,009
	-	1,066,582	4,896,564	5,963,146
Expenses				
Administrative	-	-	1,921,514	1,921,514
Financial	-	-	7,875	7,875
Amortization of capital assets	25,253	-	64,836	90,089
Write-off of capital assets	-	-	25,716	25,716
Health plan premiums	-	-	2,990,036	2,990,036
Other expenses	110,849	-	-	110,849
	136,102	-	5,009,977	5,146,079
	(136,102)	1,066,582	(113,413)	817,067
Other revenues	132,321	4,638	163,867	300,826
Excess (deficiency) of revenue over expenses	(3,781)	1,071,220	50,454	1,117,893

**CONCORDIA STUDENT UNION –
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Non-consolidated statement of changes in net assets

Year ended May 31, 2014

	2014				
	Student Center Fund	Student Space, Accessible Education, and Legal Contingency Fund	General Fund	Invested in capital assets	Total
	\$	\$	\$	\$	\$
Balance, beginning of year	9,197,597	1,539,275	743,429	227,484	11,707,785
Excess (deficiency) of revenue over expenses	113,180	1,077,652	(243,634)	(88,159)*	859,039
Internal allocation (Note 5)	(300,000)	-	300,000	-	-
Capital assets acquisitions	6,203	-	(159,987)	153,784	-
Balance, end of year	9,016,980	2,616,927	639,808	293,109	12,566,824

* Represents amortization of capital assets

**CONCORDIA STUDENT UNION –
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Non-consolidated statement of changes in net assets

Year ended May 31, 2013

	2013				Total
	Student Center Fund	Student Space, Accessible Education, and Legal Contingency Fund	General Fund	Invested in capital assets	
	\$	\$	\$	\$	\$
Balance, beginning of year	9,031,977	468,055	760,876	328,984	10,589,892
Excess (deficiency) of revenue over expenses	(3,781)	1,071,220	141,006	(90,552)*	1,117,893
Internal allocation	169,401	-	-	(169,401)	-
Capital assets acquisitions	-	-	(158,453)	158,453	-
Balance, end of year	9,197,597	1,539,275	743,429	227,484	11,707,785

* Represents amortization and write-off of capital assets

CONCORDIA STUDENT UNION – SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE CONCORDIA

Non-consolidated balance sheet as at May 31, 2014

	2014	2013
	\$	\$
Assets		
Current assets		
Cash	1,225,340	2,176,273
Term deposit, bearing interest at 1.25% and maturing on March 27, 2015	2,104,675	-
Term deposit, bearing interest at 1.45% (2.05% in 2013) and maturing on December 13, 2014	9,246,162	9,085,426
Accounts receivable – Concordia University	-	1,061,671
Accounts receivable	36,680	660
Prepaid expenses	29,394	28,912
Due from subsidiary, non-interest bearing	35,327	3,433
Due from not-for-profit organization, non-interest bearing	-	1,527
	12,677,578	12,357,902
Investment (10 units of Concordia Community Solidarity Bookstore)	100	100
Investment in the subsidiary (Note 3)	1	1
Capital assets (Note 4)	418,324	371,632
	13,096,003	12,729,635
Liabilities		
Current liabilities		
Accounts payable and accrued liabilities	194,127	156,764
Accounts payable – Concordia University	436	-
Health care plan liability	245,092	744,427
Government remittances payable	89,524	120,659
	529,179	1,021,850
Commitments and contingencies (Notes 6 and 7)		
Net assets		
Student Center Fund	9,016,980	9,197,597
Student Space, Accessible Education, and Legal Contingency Fund	2,616,927	1,539,275
General Fund	639,808	743,429
Invested in capital assets	293,109	227,484
	12,566,824	11,707,785
	13,096,003	12,729,635

Approved by the Board

.....Director

.....Director

**CONCORDIA STUDENT UNION –
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Non-consolidated statement of cash flows

Year ended May 31, 2014

	2014	2013
	\$	\$
Operating activities		
Excess of revenue over expenses	859,039	1,117,893
Items not affecting cash:		
Amortization	113,295	90,089
Write-off of capital assets	-	25,716
	972,334	1,233,698
Changes in non-cash operating working capital items	502,131	(589,418)
	1,474,465	644,280
Investing activities		
Purchase of capital assets	(159,987)	(158,453)
Purchase of term deposit	(2,265,411)	(9,085,426)
	(2,425,398)	(9,243,879)
Net decrease in cash and cash equivalents	(950,933)	(8,599,599)
Cash, beginning of year	2,176,273	10,775,872
Cash, end of year	1,225,340	2,176,273

CONCORDIA STUDENT UNION – SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE CONCORDIA

Notes to the non-consolidated financial statements

May 31, 2014

1. Description of the business

Concordia Student Union – Syndicat des Étudiants et Étudiantes de Concordia (the “Union”) was founded under Part III of the *Companies Act* (Quebec). The Union’s main purpose is to represent its members and to promote their interests, particularly respecting teaching, educational methods, student services and the administration of Concordia University. It provides students with orientation seminars, the handbook, and funds various groups and associations. It is accredited since December 20, 2000, pursuant to *An Act respecting the Accreditation and Financing of Students’ Associations* and is thereby recognized as the representative of its members and entitled to have its membership fees collected by Concordia University. The Union is a tax-exempt organization according to the *Income Tax Act*.

During the year, the Union has changed its name. The previous name was Concordia Student Union – Union Étudiante de Concordia.

2. Accounting policies

The non-consolidated financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations and include the following significant accounting policies:

Fund accounting

The Union follows the Restricted Fund of accounting for contributions.

The General Fund accounts for and reports all unrestricted operating activities of the Union. The activities include program delivery, administrative and general operations, and the management of an insurance plan.

The Student Center Fund accounts for all the revenues and expenses in connection with the future construction of the new building connected to the University. The fee levy for this fund was discontinued as of December 31, 2011.

The Student Space, Accessible Education, and Legal Contingency Fund was created as of January 1, 2012 (a fee levy of \$1.50 per credit).

CONCORDIA STUDENT UNION – SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE CONCORDIA

Notes to the non-consolidated financial statements

May 31, 2014

2. Accounting policies (continued)

Fund accounting (continued)

An extract of the Special By-Law I describes this fund:

“The Council of Representatives of the Union is authorized to incur expenses from the Student Space, Accessible Education, and Legal Contingency Fund, with the utmost transparency and diligence, to:

- a) carry out such studies, make such inquiries, retain such professionals, contractors and other service providers and make any decisions and enter into any transactions or agreements, and generally take any and all other actions that the Council of Representatives of the Union considers desirable from time to time in its discretion to improve the facilities available to students for use as student spaces, including without limitation:
 - (i) the construction, acquisition, disposal, replacement, renovation of, and/or repairs to, such lands and buildings (or parts thereof) located at one or more sites considered suitable by the Council of Representatives of the Union to serve as student centres;
 - (ii) acquiring, maintaining and/or disposing of ownership or other occupancy rights in such lands and buildings (or parts thereof) and the operation thereof, including without limitation the leasing, subleasing or use of space by persons carrying on commercial and/or non-commercial activities beneficial or useful to the students, engaging such contractors, building managers and other service providers desirable for the operation, maintenance, repair and/or renovation of such lands and buildings (or parts thereof) and including the payment of all fees and expenses associated with the foregoing (including for greater certainty any rents, taxes, management fees and other costs);
 - (iii) the obtaining of any financing (in capital and interest and secured or unsecured) contracted for the purposes set forth in this paragraph 4, according to terms and conditions determined by the Council of Representatives of the Union; and the use of the funds forming part of the Union Building Fund for any or all of the above purposes as may be authorized from time to time by the Council of Representatives of the Union;
- b) With permission of a two-thirds (2/3) majority vote of the Council of Representatives, to satisfy a judgment or to settle a legal action where the cost to the Student Union would compromise the general operations of the Union;
- c) Limited exclusively to the annual interest accrued on the fund from the previous fiscal year, for the provision of additional resources and to accommodate costs needed in case of a binding strike mandate approved by the membership at a duly convened Special General Meeting specifically for the purpose of protecting the accessibility of postsecondary education.”

CONCORDIA STUDENT UNION – SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE CONCORDIA

Notes to the non-consolidated financial statements

May 31, 2014

2. Accounting policies (continued)

Financial instruments

Financial assets and financial liabilities, except for accounts receivable – Concordia University, due from subsidiary and accounts payable – Concordia University, are initially recognized at fair value when the Union becomes a party to the contractual provisions of the financial instrument. Subsequently, all financial instruments are measured at amortized cost, except for the investment in the Concordia Community Solidarity Bookstore which is measured at cost less any reduction for impairment.

Interest earned on term deposit is included in other revenues in the non-consolidated statements of operations.

Transaction costs related to financial instruments measured at fair value subsequent to initial recognition are expensed as incurred. Transaction costs related to other financial instruments are added to the carrying value of the asset or netted against the carrying value of the liability and are then recognized over the expected life of the instrument using the effective interest method. Any premium or discount related to an instrument measured at amortized cost is amortized over the expected life of the item using the effective interest method and recognized in net earnings as interest income or expense.

With respect to financial assets measured at cost or amortized cost, the Union recognizes in net earnings an impairment loss, if any, when there are indicators of impairment and it determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows. When the extent of impairment of a previously written-down asset decreases and the decrease can be related to an event occurring after the impairment was recognized, the previously recognized impairment loss is reversed to net earnings in the period the reversal occurs.

Investment in the subsidiary

The Union's investments in the subsidiary consist of a 100% interest in Gestion Cusacorp Ltée – Cusacorp Management Ltd, (“Cusacorp”) and advances to the subsidiary. The Union made interest-free advances to its subsidiary. These advances are to be repaid out of the subsidiary's profit at the discretion of the Union. The investment in Cusacorp is accounted for using the equity method. Since it is not appropriate to continue to record the Union's share in the losses of the subsidiary, the Union will include its share of future profits only after its share of the profits equals its share of the losses not recognized.

CONCORDIA STUDENT UNION – SYNDICAT DES ÉTUDIANTS ET ÉTUDIANTES DE CONCORDIA

Notes to the non-consolidated financial statements

May 31, 2014

2. Accounting policies (continued)

Capital assets

Capital assets are recorded at cost. Amortization is based on their estimated useful life using the following methods and rates or terms:

	<u>Methods</u>	<u>Rates/terms</u>
Building improvements	Straight-line	8 years and 12 years
Computer equipment	Declining balance	30%
Office furniture and fixtures	Declining balance	20%
TV equipment	Declining balance	20%

They should also be tested for impairment.

Revenue recognition

Restricted contributions related to general operations are recognized as revenue of the General Fund in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund.

Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection reasonably assured.

Use of estimates

The preparation of non-consolidated financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the non-consolidated financial statements and the reported amounts of revenue and expenses during the reporting period. Key components of the non-consolidated financial statements requiring management to make estimates include the provision for doubtful accounts in respect of receivables, the useful lives of long-lived assets and some provisions related to accrued liabilities. Actual results could differ from these estimates.

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Notes to the non-consolidated financial statements

May 31, 2014

3. Investment in the subsidiary

Cusacorp is incorporated under the *Business Corporations Act* (Quebec), and was created with the sole purpose of providing and running student entertainment services at the University.

The investment in the subsidiary is stated at \$1 in the book of the Union.

	2014	2013
	\$	\$
Share in the shareholder's deficiency, beginning of year	(1,329,191)	(1,333,069)
Net (loss) earnings during the year	(14,777)	3,878
	(1,343,968)	(1,329,191)
Advances to subsidiary, non-interest bearing and without specific terms of repayment	1,420,054	1,420,054
	76,086	90,863
Provision	(76,085)	(90,862)
Investment in the subsidiary	1	1

The financial summary of the subsidiary, extracted from unaudited financial statements, as at May 31, 2014 and 2013 and for the years then ended is as follows:

	2014	2013
	\$	\$
Statement of (loss) earnings		
Revenues	143,760	486,383
Expenses	158,537	482,505
Net (loss) earnings	(14,777)	3,878

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Notes to the non-consolidated financial statements

May 31, 2014

3. Investment in the subsidiary (continued)

	2014	2013
	\$	\$
Balance sheet		
Total assets	122,807	128,818
Total liabilities*	1,466,775	1,458,009
Shareholder's deficiency	(1,343,968)	(1,329,191)
	122,807	128,818

* Including advances from parent entity totalling \$1,420,054 as at May 31, 2014 (\$1,420,054 as at May 31, 2013).

4. Capital assets

	2014			2013
	Cost	Accumulated amortization	Net book value	Net book value
	\$	\$	\$	\$
Building improvements	341,377	226,686	114,691	149,343
Computer equipment	266,852	75,321	191,531	117,646
Office furniture and fixtures	423,259	318,437	104,822	95,542
TV equipment	175,533	168,253	7,280	9,101
	1,207,021	788,697	418,324	371,632

The net book value is presented in these two funds:

- Student Center Fund: \$125,215 (\$144,148 in 2013)
- Invested in capital assets: \$293,109 (\$227,484 in 2013)

5. Internal allocation

During the year, the Council approved the transfer of an amount of \$300,000 from the Student Center Fund to the General Fund.

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Notes to the non-consolidated financial statements

May 31, 2014

6. Commitments

The Union is committed under non-cancellable operating lease expiring in December 2015 for equipment for \$3,600. The minimum amounts payable over the forthcoming years are as follows:

	\$
2015	2,400
2016	1,200

7. Contingencies

In the normal course of business, the Union is involved in claims. Though the outcome of these pending claims as at May 31, 2014 cannot be determined with certainty, the Union believes that their outcome will have no significant adverse impact on its financial position, operating results or cash flows.

8. Financial instruments

Credit risk

The Union provides credit to its customers in the normal course of its operations. It carries out, on a continuing basis, credit checks on its clients and maintains provisions for potential credit losses.

Liquidity risk

The Union's objective is to have sufficient liquidity to meet its liabilities when due. The Union monitors its cash balances and cash flows generated from operations to meet its requirements. As at May 31, 2014, the most significant financial liabilities are the accounts payable and accrued liabilities, accounts payable – Concordia University and health care plan liability.

9. Comparative figures

Certain comparative figures have been reclassified to conform to the current year's presentation.